

SOMERSET ART SOCIETY INC.

Contact for gallery: Jan Godfrey M: 0400 256 324 E: glenrockgallery@sasiart.com.au

GLEN ROCK GALLERY

Conditions of Use

1. All exhibitions and display cabinets will be curated by Somerset Art Society Inc. (SASI) only. This includes the use of all hanging and lighting equipment within the gallery.
2. Each exhibition will be displayed for a period of one month only. An artist may exhibit every two years.
3. When delivered, all works must be clean and dust free with secure attachments for hanging.
4. Although every effort is made to include all works in the exhibition, it remains at the discretion of SASI and Somerset Regional Council (SRC) to not display works that are deemed inappropriate or unfit for display.
5. While all care is taken, exhibitors are reminded that SASI and SRC do not take responsibility for any loss or damage.
6. **Sales: The Inventory Form** supplied is to be completed with Artist contact details, Name of Artwork, Price and corresponding Item Code (artist's initials and artwork item number). **All sales** are processed at the gallery, using customers' bank cards and Square technology, after recording the details on the sales form.
7. SASI will retain a 20% commission on all sales. Payment of any sales, minus the commission amount, will be made to the artist within fourteen days of the end of the exhibition.
8. Please supply extra artworks to replace sold items if needed.
9. All **Item Display Labels** are supplied by the artist and will be uniform in size and style (black text on white background), stating on separate lines; Title, Medium, Name of Artist, Price and Item Code [Initials of the artist, followed by consecutive numbers, to be displayed in the bottom right-hand corner], as per the example on the agreement form. Each artwork will have the corresponding code marked on it.
10. **ALL Items** for sale will be labelled, including all examples of a similar item.
11. An **Artist's Statement** is to be provided on an A4 sheet for display at the exhibition.
12. **Advertising by SASI and SRC: 4 weeks prior to the exhibition**, the artist will email the Artist Statement and, at least two clear, high resolution photographs of exhibits to glenrockgallery@sasiart.com.au, and to website@sasiart.com.au Please do not photograph through glass.
13. **Opening event:** To check availability, book one month before by contacting SASI. Email glenrockgallery@sasiart.com.au A SASI Committee Member must be present. All catering preparations must comply with Somerset Regional Council's environmental health policies, no alcohol is to be served. The outside tables may be used, but no food or drink is to be taken into the gallery. Where the outside tables are used, the area must be left in a clean and tidy condition, with all rubbish removed.
14. The size of the gallery is 9m x6m. There are various sized plinths available.

AGREEMENT

Glen Rock Gallery – Esk Visitor Information Centre

82 Ipswich Street Esk Qld 4312

- I agree to the list of conditions.
- I agree/do not agree to have my work photographed for publicity purposes.
- Non-members will be charged a \$50 Curators' Fee.
- The SASI curators are volunteers. Please respect their time by arriving promptly at 9:30am on the day of exhibition install. Collection will be at 9am. This is to be the first Thursday of each month. Each exhibition lasts one month.
- This form is to be signed by the exhibiting Artist/s or their representative, and delivered with hard copies of Inventory Form, Artist Statement and Display Labels to the SASI Member in charge of installation, on the day of set up.

Print Name: _____

Sign: _____ Date: _____

Address: _____

Phone and/or mobile number: _____

I am a professional artist and my ABN is: _____

I am a recreational artist and do not have an ABN.

Payment for sales will be made within fourteen days of the end of your exhibition.

Please note that Esk Visitor Information Centre is a multi-purpose building. SRC reserves the right to close the gallery for private functions or where there is no staff member or volunteer available to staff the Visitor Information Centre.

Example label:

<p>Somerset Dreams</p> <p>Textiles</p> <p>Pauline Britton</p> <p>\$235</p> <p>pb5</p>
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